

COLORADO ASSOCIATION OF LEGAL SUPPORT STAFF

GWENDOLYN DURAN MEMORIAL SCHOLARSHIP

SCHOLARSHIP APPLICATION

The award is for twelve consecutive calendar months, covers tuition, books, and fees, and is paid on a semester basis or as agreed upon by Recipient and CALSS.

In the event the recipient withdraws from his/her legal courses/program during the term of the scholarship award, CALSS will determine the continuance of the Award and determine if the Recipient must refund any unused portion of the Award.

APPLICATION FORM

Applications will be accepted from December 1 through April 15 of each school year. Decisions on the award will be made at the end of April, and the applicant will be notified after May 15. If you meet the eligibility criteria below, please submit a completed application to:

Joyce Beach, PLS

CALSS Scholarship Chairman

c/o Busch Law Offices

903 North Cleveland Avenue, Suite A

Loveland, CO 80537

Phone: (970) 667-2898

Fax: (970) 292-8810

Email joyce@buschlaw.com

www.calss.org

We must receive the completed application postmarked on or before the deadline of April 15. Incomplete applications will not be reviewed.

Eligibility:

- You have declared the legal field as your major or are enrolled in a legal program, such as secretary, court reporter, legal assistant, paralegal, or pre-law concentration.
- You are a full-time student
- You can demonstrate financial need
- You are a CO resident and the program you are enrolled/attending is in Colorado.

CALSS SCHOLARSHIP APPLICATION

Name _____

Permanent
Address: _____

Telephone _____ Email _____

Financial Information:

Check: _____ I have applied for federal or state student financial aid

 _____ I intend to apply for federal or student financial aid

 _____ I do not intend to apply for federal or student financial aid

 _____ I have student financial aid but still have a need

Required Attachments (Must be Typed):

Application and the following required documents are due April 15:

- Copy of high school transcript or transcript of last four years' grades if presently enrolled in a school of higher education.
- One letter of recommendation signed by student's teacher or counselor outlining the student's leadership activities and/or community participation.
- One letter of recommendation signed by employer, teacher, friend, teacher or other character reference.
- Autobiographical statement/resume including schools attended, employment, school activities, family background, brief discussion of financial need, interests and/or hobbies.

INCOMPLETE APPLICATIOONS WILL NOT BE CONSIDERED

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